

January 26, 2009

Biomedical Engineering Society Executive Board Meeting Minutes

I. Resume Building

Interest in hosting a career center employee for a resume building seminar was expressed. Echoe is going to contact the career center to see if they could present at a resume building seminar, tentative date is set for the morning of February 3rd. The week following the resume building seminar, we plan to offer a peer review session for preparing resumes before the career fair (Career Fair is on February 17th). We plan to announce the seminar to the whole BME department as many non-members may have interest.

II. CPR Mattress

BMES and SFB will be hosting a morning with industry with CPR Mattress, a company that started from a biomed senior design project, with a tentative date being February 10th or 12th at 9 am. Coffee, juice and muffins will be ordered from the MUB. Echoe is working with SFB to nail down the details.

III. Scoop Exams

Echoe is compiling a binder of scoop exams/quizzes for BME courses. Exec board members should look at the list of courses Echoe emailed out and highlight which courses one can cover. Available scoops labeled with course number, and a note indicating whether they can be kept or copies should be made, should be brought to the next board meeting.

IV. Beckman-Coulter

BMES will be taking a Beckman-Coulter plant tour on March 27th from 9am-12pm. Members will leave on Thursday, March 26th and drive to Chaska, MN in Michigan Tech vehicles and return on the 27th. Beckman-Coulter focuses on Clinical Diagnostics, such as hematology and immunoassay, and Biomedical Research, such as protein research and drug delivery. To rent a 15 passenger van (that can only have 10 passengers) for two days (we might need to look into what time we will be back and if it will count for another day) it will total \$585.26. A mini-van would cost \$486.20 and an SUV would cost \$504.22. Hotel rooms will cost \$59.98 for four person rooms at the Super 8 in Chaska. Echoe is working to nail down the details of the trip.

V. Snowshoeing Social

Tyler is working to plan a BMES snowshoeing social for the first week in March.

VI. Funding Request Hearing

Brett is going to attend an informational meeting for the USG budget request hearing. USG is a major source for our operational budget. The meeting is to be held this Thursday, January 29th at 8:00pm in the MUB.

VII. SFB/BMES Winter Carnival Booth

Jen is working with Connor McCarthy of the Society for Biomaterials to jointly present a booth at the Winter Carnival all-nighter.

VIII. Next Board Meeting

The next executive board meeting will be held on Thursday, February 5th, time and location TBA (no class Feb. 5 – winter carnival recess).